



OFFICE OF THE AUDITOR GENERAL
NEWFOUNDLAND AND LABRADOR

PUBLIC EMPLOYMENT OPPORTUNITY MANAGER OF COMMUNICATIONS

Full Time, Permanent Position

At the Office of the Auditor General (OAG) we promote positive change and accountability in the province's public sector through impactful audits that evaluate how well the provincial government and its entities manage their processes, responsibilities and resources.

We focus on ensuring that careers in our office are dynamic and progressive. We offer meaningful work in a positive, supportive work culture that is grounded in employee engagement and best practices that fosters employee growth and development. Our employee benefits are comprehensive, family friendly and transferable within the provincial public service - reliably supporting employees throughout their career and into retirement.

If you are motivated to pursue a standard of excellence, and have a passion to make a difference, the OAG is the right place for you.

Duties:

Our Office is looking for an experienced, dynamic leader to shape all our communication strategies. You'll manage the full spectrum of communications from public relations to media relations, from digital/social media to corporate communications. The Manager of Communications works under the direction of the Chief Administrative Officer and provides expert advice to senior leadership while supporting various teams within the Office in our effort to enhance stakeholder engagement and brand reputation.

As the Manager of Communications, you are responsible for cultivating positive relations with external stakeholders. Working closely with the Auditor General, you will coordinate media events including press conferences and interviews. You will also work with the Deputy Auditor General to ensure an efficient report process. You'll contribute to maintaining a positive public image of the Office including timely responses to government, media and public inquiries. You will also maintain our website and continue to develop our social media presence and digital strategies, and monitor media, legislation and social media coverage related to the Office. As well, you will create communications materials including speaking notes, key messages, presentations, reports, and print materials. Other related duties will be performed as required.

Screening Criteria:

1. Degree in public relations, communications, digital media or journalism (equivalencies will be considered)
2. Experience in public and media relations
3. Experience in corporate communications
4. Experience maintaining social media platforms and digital content
5. Experience in graphic design and multimedia, including report design software (asset)

Assessment Criteria:

1. Knowledge of corporate communication strategies and practices
2. Knowledge of public and media relations
3. Knowledge of social media and digital content strategies and practices
4. Ability to communicate effectively
5. Ability to think critically
6. Ability to work independently
7. Relationship building skills

SALARY: \$74,093-\$96,321 (HL-21)
COMPETITION NUMBER: OAG.COMMS.26.27.01
CLOSING DATE: July 8, 2026
LOCATION: St. John's, NL

HOW TO APPLY:

Interested applicants are required to submit their application quoting the competition number **OAG.COMMS.26.27.01**

Applicants must submit by email to careers@oag.nl.ca

Applications should be consolidated into a single PDF document and include: a cover letter, resume and any supporting documentation relevant to the position.

Please ensure the file is names appropriately (e.g., "Last Name, First Name"). Only applications submitted in the required format will be considered.

CONDITIONS OF EMPLOYMENT:

Positions with the OAG are considered "Positions of Trust". Successful candidates will be required to provide a Criminal Records Screening Certificate, at their expense.

For more information about this opportunity, please contact careers@oag.nl.ca.

INFORMATION FOR APPLICANTS:

- The OAG values diversity in the work place and is an equal opportunity employer.
- Disability related accommodations and alternate formats are available upon request at any stage of the recruitment process by contacting careers@oag.nl.ca.
- Preference will be given to applicants who are a Canadian citizen or permanent resident of Canada or those who are legally entitled to work in Canada.
- Applications must be received on or before the closing date stated for this job posting.
- It is the responsibility of the applicant to submit an application that demonstrates the required merit criteria.
- Applications that do not clearly demonstrate the required criteria will be screened-out.
- All applications must contain accurate contact information, including current mailing address, email address and phone number.
- All information submitted as part of this application must be factual, complete and current to date of submission.
- This competition may be used to fill future similar vacancies with the Office of the Auditor General.